

## PTFA FOR HERNE BAY INFANT AND JUNIOR SCHOOLS

### Meeting held on Tuesday 19<sup>th</sup> April 2016

Present: Heather Prichard, Karan Murphy, Tracey Minter, Sue Martin, Gemma Stocker, Ursula Potts, Holly Edwards (FLO), Vicky Hodder, Sherrie Tozer, Desirre Thomas.

Apologies: Becca Brown, Nichola Loxley-Jones, Becks Cope.

#### PREVIOUS MINUTES

Heather asked if the previous minutes were ok and everyone agreed that they were.

#### TREASURER'S REPORT

See attached.

#### STAFF MEETINGS

Karan attended staff meetings with the Infant and Junior staff and the discussions went quite well. It would be useful to have this as an ongoing thing. The PTFA will put up an events timetable in the staff room with an ideas area for teachers to add ideas to.

#### COFFEE MORNING

This is booked for Thursday 28<sup>th</sup> April. This is to try to encourage the parents to come for a free cup of coffee and maybe something to eat and be able to sell tickets for the next upcoming events. This is a good opportunity for the parents to meet the PTFA. This is going on the newsletter and Heather will ask Becca to put it on Facebook. Posters need to be done to advertise this and Ursula will do arrange. Des mentioned maybe we could sell teas and coffees at the parents' evenings. Heather mentioned that it would be good to try it in the Infant school as this is where we need to get more parents to join. Heather asked if this could be run passed Bernadette.

#### SHED

Heather has visited Hampton school. Their shed is 6ft x 4ft. This is open 3 mornings per week and they sell uniform from there, brand new. Uniform is very expensive so this may be a way of making it cheaper for the parents. Heather has seen one school that the uniform is sold through Tesco website. Des said that they can give forms out and they can order from the shed. Heather asked if we needed to have two sheds. It was thought that maybe if we did the uniform, then two sheds would be needed. Holly will ask Francis if she would think this is a good idea.

### QUIZ NIGHT

Heather asked Des if Becks has organised Mrs Upton's son to compare and she will check. Ursula has done a flyer. Ploughmans will be supplied and everyone can bring their own alcohol or drinks. Pate, cheese, crisps, French stick, pickle, butter, apple and grapes, water and orange juice per table. This event is usually 7pm for a 7.30pm start. We could start selling outside the school on nice days. Tickets will be available from the coffee morning onwards. Text will be sent out from the school informing parents that they are available. Ursula will also attach a tear off strip for any parents that cannot get to the school to order tickets. We will sell tickets outside school, depending on weather, 3<sup>rd</sup> and 5<sup>th</sup> at Infants and 4<sup>th</sup> and 6<sup>th</sup> at the Juniors.

### SCI-FI

3 bouncy castles this year. Heather would like a list of people who can come along. Sherrie, Gemma, Karan and Tracey volunteered. Last year it was only 50p for 5 minutes. It is £2.50 at the pier so this year we will be charging £1 for 3 minutes. Heather said there would need to be a queuing system this year. Ursula is going to do tattoos. We will just sell ice polls this year and not drinks as they are hard to keep cold and heavy.

### SUMMER FAIR

Heather asked if we were going to do the Fair on the Friday or do we want to do it on the Saturday. Gemma said it was better on a Saturday as this was more relaxed even though it took more time. This also caters for parents who cannot get there after school. Heather said the teachers were quite positive when Karan went to the staff meeting. It was decided that Saturday would suit everyone better and be just held at the Junior School but would be a Fair of both schools. This could be discussed at the staff meetings about a month before direct to the teachers and this was thought would have a better response coming from the PTFA rather than the head teacher. Also needs to be asked at the TA meetings. The date 16<sup>th</sup> July was suggested. This will be run past the head teachers and discussed further at the next meeting.

### ANY OTHER BUSINESS

Heather has received two cards from the children. From Dragonfly class for the trip to the cinema and from year 2 for the trip to the cathedral.

Sue mentioned the PTFA letter that she has done with Ursula. There are a few changes to be made and shows where the money has been spent. Maybe the fonts could be all the same this will tie it all together. Sue and Ursula will get together to discuss this.

NEXT MEETING

This will be held at The Ship Inn on Tuesday 7<sup>th</sup> June 2016 with an interim meeting at Gingerbread at 2.30pm on Tuesday 10<sup>th</sup> May to discuss the Quiz night.

Signed:

Date: