

## **PTFA FOR HERNE BAY INFANT AND JUNIOR SCHOOLS**

**Meeting held on Tuesday 10<sup>th</sup> November 2015**

Present: Heather Prichard, Karan Murphy, Tracey Minter, Sherrie Tozer, Sue Martin, Gemma Stocker, Ursula Potts, Becca Brown, Andrew Bourton, Linzi Pout, Helen Brierley, Annie Sharpe, Sophie Gollop, Johanne Warren, Holly (FLO), Kevin Stocker.

Apologies: Becks Cope, Nichola Loxley-Jones, Jan Lister, Katie Payne, Jane Stanley, Jane Priston.

### **PREVIOUS MINUTES**

Heather asked if the previous minutes were ok and everyone agreed that they were.

### **TREASURERS REPORT**

Karan discussed the finances and a copy is attached. The Infant fayre raised £1,190 and £750 is in the account to pay for the pantomime. Karan said that we can have a debit card and it could be in Sue's name as she is the main buyer at present. Karan will check if it could have the Junior School's address or if it would have to be under Sue's address. Tracey and Karan to check if we have a copy of the constitution. Karan also said that the PTFA address has now been changed to the Junior School.

### **AUTUMN FAYRE**

Heather asked the teachers their thoughts on how the Fayre went. Linzi thought there could have been a bit more setting up time and Andrew commented that if the weather had been better more stalls could have been outside giving more room. It was thought that maybe the school could close earlier and all children dispatched to parents and then they could go to the Fayre if they wish with their parents and not have to be taken around by teachers. It was thought that buggies were a problem to get through the school. Maybe an outside covered area could be set up to store them. Selling the tickets raised £525. The general thought was that the parents did not understand the idea in that you paid for two goes and got three for your £1. A poster will go out to parents explaining in more detail how it works and maybe with a picture of the ticket so everyone is clear how it works.

### **CHRISTMAS FAYRE**

This year there will be a combined fayre but with the Infant teachers and helpers in their school and the Junior teachers and helpers in the Junior school so people can go from one school to another. Heather has booked "Ana and Elsa" at £50 per hour for both. Unfortunately Father Christmas is ill this year and cannot attend. If anyone knows of someone who would make a good Father Christmas could they let Heather know or Dave (her husband) may have to do the honours. Heather will check if they would need a CRB check as they should have someone with them at all times anyway. Heather is going to get raffle prizes and if anyone sees a well priced television could they let her know. Becca said it worked for the Autumn Fayre of bringing things in on certain days before the Fayre and that will be done again this time. Heather asked Andrew if a non-uniform day could be had just before the Fayre so that the children could bring in the jars and he will ask Bernadette. Heather asked if anyone would have a Your Move board.

This raises £3 per board and over 50 raised £5 every board. Kevin said that maybe if a child's parent/grandparent or friend etc had a board then the child could have a free ticket for the Fayre. This would give them an incentive. This will be put in the newsletter. Andrew said there was a parent in the Infant School who worked at Barclays Bank and they will price match anything that is raised.

#### CHRISTMAS CARDS

Heather has the proofs back and they will be going out to the children.

#### CHRISTMAS SHOP

Sue and Gemma have been very busy ordering for the shop. Sue is going to list all items prices, VAT and the selling price needed. She needs to obtain more bags to put items into. The shop will be from 25<sup>th</sup>-27<sup>th</sup> November and 30<sup>th</sup> November-1<sup>st</sup> December. Andrew will ask Becks to do a timetable and both Infant and Junior Schools will run as usual with orders being taken and packed on the same day but all stock can be kept in the Junior Hall.

#### CHRISTMAS DISCO.

Year 2 are doing their own Christmas disco. It was decided to do a Winter Disco on Tuesday 19<sup>th</sup> January. Years 1&2 from 4.30-5.30pm charged at £1.50 with a biscuit and drink, Years 3 & 4 6.00-7.00pm and years 5 &6 7.30– 8.30pm charged £2 with a hot dog and drink.

#### REQUESTS

Linzi asked if the PTFA could pay for tanks for the pet giant snails that each class were going to have. They would cost around £30 each. It was thought that maybe a letter could go out to the parents to ask if anyone had any tanks first that they were willing to donate before some were bought. Gemma suggested a snail colouring and name the snail competition to raise money for the tanks. The children could take them home colour them in and give the snail a name and then the PTFA could choose 5 per class and then the class vote for the winner. This would cost 50p per entry.

Andrew said the Year 1 & 2's needed new books and could the PTFA pay for these. It was decided that if the children had the Winter Disco £1 from each child could be donated for books.

Andrew asked for money for outdoor toys, basket balls and hoops and Perspex for over the top for Reception children this would cost about £200. This was agreed upon.

Andrew also asked for money for a Team Theme game called Four Square which can be used at break times in the Infant School where up to 15 children can play at one time. It was agreed that the PTFA would pay for two of these at present as they are £80 each.

Bernadette requested that maybe the PTFA could pay for the Anti Bullying Week which cost £600. The PTFA decided to pay for half at £300.

Heather spoke to Frances to say that there would not be enough money to contribute to all the other things if we raised money just for the Bay Centre. She has asked if we could contribute towards the Curriculum Enrichment experiences which will be happening during the year with experiences like film week, visit to a different country, camping experience and beach experience. The PTFA agreed to contribute to these when they come up depending on the details. This will be discussed again when they arise.

Andrew wanted to know if the PTFA would contribute towards all weather covers for the outside areas of the Infant school. He will come back with some costings and then it will be discussed further.

#### CHRISTMAS CRACKERS

Every child in the Infant and Junior Schools will receive a Christmas cracker when the Christmas dinner is served.

#### ANY OTHER BUSINESS

Gemma said that the Great Fire of London play was very good.

Gemma has sourced a "Make your own Alien" present for the children's Christmas present in the Infant School.

Heather said the children that went to the Elves and Shoemakers ballet had had a good day playing pooh sticks and having a packed lunch along the river. The PTFA received a thank you card.

Becka said that the Guilbenkian had had a drive in and been very successful. It will need to be done in about March time as cannot be done in the light and can be done either at the week end or during the week. She will come back to the next meeting with details of how much it will cost.

Becka will update Facebook.

#### DATE OF NEXT MEETING

This will be held on Tuesday 12<sup>th</sup> January at the Ship Inn at 7.30pm.

Signed:

Date: